

Information sheet for Emergency Medicine Registrar

Name of Unit / Specialty:	Emergency Department	
Head of Unit:	A/Prof. Michael Ben-Meir	
Division:	Medical Services	
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Summary of Position/Unit:

Austin Emergency Department is one of Melbourne's busiest, seeing around 90,000 patients annually. We have access to a wide range of rotations for our Doctors. For Registrars, we offer the standard rotations as well as exclusive Special Skills Terms (see below) that are available only at the Austin and boast regular hours with no night shifts. Whilst employed in the Emergency Department, registrars will usually work a rotating roster including day, evening and night duty. The roster will involve weekend and Public Holiday duty. There is no on-call component. Whilst on rotation to other Departments, there may be an on-call component in addition to rostered hours.

We have experience arranging terms at other hospitals such as The Royal Victorian Eye and Ear hospital, The Royal Children's hospital, The Alfred, The Royal Melbourne, Northern Health, Cabrini and Wonthaggi. We also have relationships with other health services to arrange a variety of other terms e.g. Alice Springs (ED and retrieval).

We have built one of Melbourne's biggest and most effective Short Stay Units where opportunities arise to practice and learn clinical medicine in a more controlled environment. Our Fast Track area is staffed by Advanced Musculoskeletal Physiotherapists and Nurse Practitioners as well as Doctors and provides ample opportunities to develop procedural skills. The Emergency Department is separated geographically into Adults and Paediatrics; there are ample opportunities to work shifts in the dedicated paediatric area to work towards completion of the paediatric logbook.

The paediatric ED has also been given provisional accreditation with ACEM as a Paediatric Emergency (PEM) training site with its own dedicated education stream and opportunity to work towards the requirements of the joint PEM program. This includes a PEM fellow role tailored to developing the skills of both ACEM and RACP trainees.

Our department has a team of Emergency Physicians dedicated to Junior Medical Staff Education reflected in the high success rates in the recent ACEM Primary and Fellowship exams. The Registrar teaching program includes 5 hours of protected education time weekly, where all trainees are rostered off to allow for regular attendance. Education sessions are divided into level of trainee and specific skills. There are regular interdisciplinary sessions with ICU, anaesthetics and ENT, journal clubs, M&M, SIM sessions and guest speakers from other Specialty units or areas of interest to Emergency Medicine.

The Austin Emergency Department has a strong focus on Toxicology, Research and Quality and there are always projects running concurrently. Doctors in Training are strongly encouraged to participate in current research or to start a project of their own including those to satisfy the research component of 4.10 projects. Registrars have opportunities to access non-clinical time to participate in committees or working with EP's in various administrative areas.

Our Emergency Department values the wellbeing and health of its staff and has a wellness committee (TeamED), the ED Social Club and a departmental peer support program (WEEPS) available for all staff to participate in as they wish. We value and support our registrars by having registrar representatives participate in the weekly Emergency Physician meetings and roster Emergency Physicians from 0800 to 2300 daily and on-call 2300 to 0800 to provide clinical support.

Role Specific

- Assisting in the operation and flow of the Emergency Department by working in a timely manner.
- Ensuring that patients receive appropriate assessment and management including where appropriate, early escalation to the duty Staff Specialist or Senior Registrar in charge for assistance in an unwell patient.
- Ensuring there is adequate early communication with the appropriate subspecialty doctor(s) for effective referral and disposition planning.
- Organising appropriate diagnostic and therapeutic procedures, in consultation with duty Staff Specialist as appropriate.
- Ensuring adequate communication with the patient and immediate family where appropriate.
- Ensuring that accurate and relevant documentation exists for each patient seen.
- Communicating and coordinating with other health professionals.
- Review of patient progress if the patient stays more than 4 hours in ED or as appropriate.
- Supervision and education of junior medical staff and/or medical students.
- Being aware of and complying with the Emergency Department's policies and procedures.
- Regular participation in the Emergency Medicine Teaching Program every Wednesday.
- Participating in research and quality activities being undertaken in the Emergency Department.
- Any other duties at the direction of the Emergency Department Medical Director or Director of Emergency Medicine Training (or their representatives, duty staff specialist or duty Registrar in Emergency Medicine).

Pre-requisites/Preferences for Candidates:

- Doctor must possess Basic Life Support and Advanced Life Support skills and participate in annual accreditation process of these skills.

Interviews

Interviews will be conducted online via Microsoft Teams.

CVs

Your CV should include as **minimum**:

- **Passport-sized photo** on the front page of your CV – photocopy or black and white digital photo acceptable.
- **Name of University for medical degree and date of graduation.**
- **Full chronological working history since graduation**, including gaps in employment.
- **List of referees noted on your CV** including an email address.
- **Your referees must relate to work completed since 2020** – to include dates worked, date of reference, and contact details of referee. Pro forma is preferred, but written are acceptable.
- **Evidence of academic achievements:** academic transcript from university, publications in peer reviewed journals, certificates for courses completed.

Important Dates To Remember:

Closing Date for applicants
Interviews/ Selection Process:

28th of May 2021
To commence early to Mid-June