

An annual report is due at the end of 12 months and then yearly for the duration of the study. At completion a final report is required. Should the study be completed within the first 12-month period, only a final report need be submitted.

Please submit an electronic copy of this completed document to ethics@austin.org.au and a hard copy with an original signature to
Eva Booth
Henry Buck Building
Austin Health
145 Studley Rd Heidelberg 3084

To obtain a 'word version' of this PDF, please contact ethics@austin.org.au

HUMAN RESEARCH ETHICS COMMITTEE

TEMPLATE ANNUAL REPORT FORM – EXPEDITED REVIEW STUDIES

Only typewritten reports will be accepted.

HREC Approved Project No:

Project Title:

Principal Investigator:

Address:

All current co-investigators.

If any co-investigators have left the project during the year, please list their names and date of departure from the project.

1. Date of ethics approval from Austin Health. /...../.....

2. Date project commenced at Austin Health. /...../.....

3. If project was abandoned/not begun please provide details:

4. Date when you expect to complete the project? /...../.....

5. Are any results/outcomes available? Please summarise in plain English (~200 words):

6. Have any unanticipated ethical issues emerged during the course of the project?

Yes No If yes, please provide details

7. Is the project being conducted in compliance with the protocol?

Yes No *If no, please provide details*

8. Have there been, or will there be, any significant changes in procedure or direction of the project, or in the source, or manner of recruitment, number of subjects etc?

Yes No *If yes, please provide details*

9. How is privacy and confidentiality of data (electronic and paper) being maintained? Please describe (~ 100 words):

10. Please give a brief summary of the results of the research to date (if any):

11. Please list any published papers, or presentations relating to this study (if any):

I confirm that this project is being conducted as originally approved by the Austin Health Human Research Ethics Committee, subject to any changes as indicated above and is conducted in compliance with the NHMRC/ARC/AVCC National Statement on Ethical Conduct in Human Research (2007).

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Principal Investigator

...../...../.....

Date