

Austin Health

Position Description



Position Title: Critical Care HMO3 (Anaesthesia and Intensive Care Unit Stream)

Classification:	Critical Care HMO3 (Anaesthesia and Intensive Care Unit Stream)
Business Unit/ Department:	Anaesthesia and Intensive Care Unit
Agreement:	Victorian Public Health Sector (AMA Victoria) - Doctors in Training Agreement 2018-2021
Employment Type:	Fixed-Term Full-Time
Hours per week:	38 hours
Reports to:	Relevant Supervisor of Training for Anaesthesia/Emergency Department/Intensive Care Unit
Direct Reports:	
Financial management:	Budget:
Date:	

About Austin Health

Austin Health is one of Victoria's largest health care providers. Comprising the Austin Hospital, Heidelberg Repatriation Hospital, Royal Talbot Rehabilitation, Hospital in the Home and community based health services; Austin Health is an internationally recognized leader in clinical teaching, training and research, with numerous university and research institute affiliations.

Austin Health employs near 9,000 staff across its sites; including over 1,600 doctors and 3,000 nurses, and delivers a full range of leading edge clinical services, including several state-wide services (liver transplant, spinal cord injury service, respiratory support service, child inpatient mental health service). In total, Austin Health provides over 900 beds, including mental health, aged-care and rehabilitation beds and a range of community and in the home services. The current annual operating budget is in excess of \$960 million.

Austin Health delivers vital state-wide services to all Victorians, including to diverse multicultural and veteran communities. It also provides community and specialty services to the people of Melbourne's north-eastern corridor in a safety-focused, team-oriented and stimulating work environment.

Austin Health's current vision is shaping the future through exceptional care, discovery and learning.

Our values define who we are, shape our culture and the behaviours, practices and mindset of our people. Our values are: Our actions show we care, we bring our best, together we achieve and we shape the future. www.austin.org.au/about-us

Austin Health is committed to providing an inclusive culture where all

employees can contribute to the best of their ability and strive to develop further. Find more at <http://www.austin.org.au>

Position Purpose

Anaesthesia:

To provide anaesthesia services at HMO level under the direct supervision of Specialist Anaesthetists or accredited Anaesthesia Registrars, as arranged by the Director or delegated Anaesthetist responsible for rosters. To provide after-hours cover for patients in the Recovery High Dependency Unit, under the direct supervision of Austin Health's Specialist Intensivists or Intensive Care Registrars.

Bendigo Intensive Care Unit:

To provide Intensive Care Services at junior registrar level under appropriate supervision of Specialist Intensivists as arranged by the Clinical Unit Head of the Bendigo Health Intensive Care Unit or the delegated person responsible for rosters.

Austin Intensive Care Unit:

To provide Intensive Care Services at HMO level under appropriate supervision of Specialist Intensivists as arranged by Austin Health's Director of Intensive Care Austin Hospital or the delegated person responsible for rosters.

Emergency Department:

To provide Emergency Department Services at HMO level under appropriate supervision of Specialist Emergency Physicians as arranged by the Austin Health's Director of Emergency Department or the delegated person responsible for rosters.

About the Department of Anaesthesia

Austin Health has three campuses, the Austin Campus, the Repatriation Campus and the Royal Talbot Rehabilitation Centre. Anaesthesia services are provided by the Department of Anaesthesia for both the Austin site and The Surgery Centre (TSC) on the Repatriation Campus.

The organizational structure of the Department of Anaesthesia includes an Executive Group comprised of the Director of Anaesthesia, the Deputy Director of Clinical Operations, the Deputy Director of Administration, the Head of Cardiac Anaesthesia and the Head of Research; at The Surgery Centre the Head of Surgical Centre and the Deputy Head of Surgical Centre.

The Department of Anaesthesia is located on Level 2 of the Austin Tower. The Department comprises 34 full-time Staff Anaesthetists, 71 Visiting Anaesthetists, 22 Anaesthesia Registrars/Fellows, 6 Critical Care HMOs, 4 Research Nurses, 3 Pain Nurses, 3 Anaesthesia Resource Nurses, and 5 Administrative Staff.

The Austin operating theatre complex is situated on Level 2 of the Harold Stokes building and consists of 11 theatres, 2 endoscopy suites and 2 procedure rooms. Anaesthesia is also undertaken in Radiology and in the Cardiology Cath Lab.

The Surgery Centre opened in July 2008 on the Repatriation Campus. It is an autonomous elective surgery centre but is incorporated into Austin Health. It consists of 8 theatres and 2 endoscopy rooms and has a separate Head of Clinical Operations. Administrative services are provided by both the Department of Anaesthesia at the Austin Campus and at The Surgery Centre.

Most surgical specialities, with the exception of obstetrics and complex paediatric surgery, are undertaken at the Austin and are covered by the Department. Surgical specialities include thoracics, cardiac, neurosurgery, hepatobiliary, upper GI, colorectal, general, orthopaedic, ENT, plastics, maxillofacial, ophthalmology, urology, gynaecology and vascular. The Austin is a state wide referral centre for liver transplantation and spinal injuries. The Austin also has a Pain Service encompassing acute and chronic pain.

Austin Intensive Care Unit (ICU) is a quaternary-level ICU in Victoria offering management of acute liver failure, liver transplantation and acute spinal cord injury care for patients in Victoria and Tasmania. Located on Level 2 of the Austin Tower, adjacent to the Theatre complex, this 29-bed ICU is funded to provide 22-ICU equivalent beds to the Victorian Intensive Care system at tertiary level with a complex mix of over 2200 emergency and elective medical and surgical cases per year. The ICU supports the care of the specialists unit with an additional Medical Emergency team, Code Blue response and Critical Care Outreach service (over 3000 consultations per year).

Bendigo Health ICU is a regional ICU within the referral network of Austin Health. Accredited for 6 months of College of Intensive Care Medicine training, it is located in the geographical centre of Victoria and provides secondary services to a distributed population over a quarter of Victoria's land mass in the Loddon Mallee and Northern regions of Victoria. The ICU is a regional hub providing 7 ICU-equivalent beds to the Victorian Intensive Care system with over 800 admissions per year. A busy inter-professional Outreach service provides Medical Emergency Team, Code Blue, tracheostomy, total parenteral nutrition, perioperative clinics and vascular access support to the hospital, along with telehealth services to Echuca Hospital's High Dependency Unit.

Austin Health Emergency Department is a tertiary major referral ED with over 90 000 attendances per year. It is a mixed department which sees adult and paediatric patients, including subspecialty referrals for Neurosurgery, Cardiothoracic surgery, ENT, Maxillofacial, Liver Transplant and Spinal services. The ED has 40 cubicles, including 2 resuscitation cubicles located on level 1 Austin Tower and a 20-bed Short Stay Ward located on level 2 Austin Tower. The ED has an extended team of health professionals, including pharmacists, care coordinators, social workers, physiotherapists and nurse practitioners, providing extensive cover into the weekday evenings and weekends. We are accredited with the Australasian College for Emergency Medicine for specialist training.

Role Specific

To be available to undertake duties at all campuses of Austin Health, including Austin Hospital, Heidelberg Repatriation Hospital, and Royal Talbot Hospital.

To be available to undertake rotational appointments in Intensive Care at Bendigo Hospital, and ICU, Anaesthesia and Emergency Departments at Austin Hospital as part of the Critical Care HMO3 position.

To assist with the provision of anaesthesia services within and outside the operating suite, before, during and after procedural lists.

To carry out peri-operative assessments for patients scheduled for elective surgery and to discuss these assessments directly with the supervising anaesthetist.

To carry out peri-operative assessments for patients scheduled for emergent surgery including those booked through the Emergency Theatre Booking System (ETBS), to discuss these assessments directly with the supervising anaesthetist and for those patients assessed overnight to advise the on-duty anaesthetist about these assessments at 0800.

To undertake directly supervised clinical anaesthesia in the range of specialties including general, colorectal, plastics, ENT, gynaecology, urology, orthopaedic, ophthalmic, vascular, renal access and if rostered other surgery according to agreed roster allocations.

To assist in postoperative care including acute pain management according to agreed rosters.

To take part in the after-hours Critical Care HMO service according to agreed weekly, monthly and annual rosters.

To manage resuscitation efforts including Basic Life Support and Advanced Cardiac Life Support at emergency calls for Cardiac Arrest and resuscitation.

To manage patient transfers to the Austin Campus as required.

To manage patients in the Recovery High Dependency Unit after hours, under the direct supervision of the ICU Consultant on call overnight, reporting through the ICU Fellow or Registrar on call or on duty overnight.

To provide Intensive Care services at junior ICU registrar level under appropriate levels of supervision whilst on rotation to the Bendigo Hospital Department of Intensive Care.

To read and become familiar with the contents of the Clinical Practice Guidelines and Anaesthesia Administration Handbook for the Department of Anaesthesia.

To read and become familiar with the contents of the ICU Orientation handbooks and become familiar with the ICU Clinical Information System to document care in the RHD.

To attend the introductory programme of the Department, including any examination set by the Department at the end of this programme.

To attend and contribute to Departmental clinical meetings, grand rounds and journal review.

To contribute to Department audit by completion of satisfactory anaesthesia records as well as attendance and contribution to audit meetings.

To strive to maintain satisfactory clinical and academic performance and to participate in regular (end-of-rotation or 6-monthly) performance review.

From time to time and with the agreement of the Director of Anaesthesia other duties may be undertaken in the hospital as required.

All Employees:

- Comply with Austin Health policies & procedures, as amended from time to time, which can be located on the intranet (The Hub): <http://eppic/>
- Report incidents or near misses that have or could have impact on safety - participate in identification and prevention of risks
- Comply with the Code of Conduct

Selection Criteria

Essential Knowledge and Skills:

- A commitment to Austin Health values: Integrity, Accountability, Respect and Excellence
- Hold MBBS or equivalent qualification
- Completed 24 months full-time (or equivalent) employment as Hospital Medical Officer (or equivalent) since graduation (by January 2020)
- Full Registration with the Australian Health Practitioners Regulation Agency (AHPRA)
- To be eligible for the Anaesthesia Stream, candidates should not have undertaken a previous term in Anaesthesia of 3 months or greater duration at HMO3 level or above
- Demonstrated commitment to high quality patient care.
- Demonstrated ability to communicate at all levels.
- Demonstrated teamwork and collaboration.
- Demonstrated understanding of Clinical Governance.

Desirable but not essential:

- A sound understanding of information technology including clinical systems, applications relevant to the Management of rostering and risk management reporting or as required for the role and/or department.
- Evidence of participation in research, audit, clinical governance and/or teaching.
- Evidence of Continuing Professional Development e.g. attending appropriate meetings and courses
- Evidence of contributions to the broader community

General Information

Austin Health is a Child Safe Environment

Austin Health is committed to child safety. We want children to be safe, happy and empowered. We support and respect all children, as well as our staff and volunteers. Austin Health has zero tolerance of child abuse, and all allegations and safety concerns will be treated seriously in line with legal obligations and our policies and procedures.

Equal Opportunity Employer

Applications from Aboriginal and Torres Strait Islanders are encouraged to apply. For more information about working at Austin Health, please follow this link to Austin Health's Aboriginal Employment website:

<http://www.austin.org.au/careers/Aborigineemployment/>

Document Review Agreement

Manager Signature	
Employee Signature	
Date	