

Austin Health

Position Description



Position Title: Accredited Orthopaedic Registrar

Classification:	Registrar
Business Unit/ Department:	Surgery, Anaesthesia & Procedural Medicine
Agreement:	Victorian Public Health Sector (AMA Victoria) - Doctors in Training Agreement 2018-2021
Employment Type:	Fixed-Term Full-Time
Hours per week:	43 hours – as per unit roster
Reports to:	Director of Division of Surgery, Anaesthesia & Procedural Medicine; Head of Orthopaedic Unit Professional accountability is to the Chairman, Division of Surgery and to the Chief Medical Officer through the Medical Workforce Unit Director
Direct Reports:	Nil
Financial management:	Budget: Not Applicable
Date:	May 2019

About Austin Health

Austin Health is one of Victoria's largest health care providers. Comprising the Austin Hospital, Heidelberg Repatriation Hospital, Royal Talbot Rehabilitation, Hospital in the Home and community based health services; Austin Health is an internationally recognised leader in clinical teaching, training and research, with numerous university and research institute affiliations.

Austin Health employs near 9,000 staff across its sites; including over 1,600 doctors and 3,000 nurses, and delivers a full range of leading edge clinical services, including several state-wide services (liver transplant, spinal cord injury service, respiratory support service, child inpatient mental health service). In total, Austin Health provides over 900 beds, including mental health, aged-care and rehabilitation beds and a range of community and in the home services. The current annual operating budget is in excess of \$960 million.

Austin Health delivers vital state-wide services to all Victorians, including to diverse multicultural and veteran communities. It also provides community and specialty services to the people of Melbourne's north-eastern corridor in a safety-focused, team-oriented and stimulating work environment.

Austin Health's current vision is shaping the future through exceptional care, discovery and learning.

Our values define who we are, shape our culture and the behaviours, practices and mindset of our people. Our values are: Our actions show we care, we bring our best, together we achieve and we shape the future. www.austin.org.au/about-us

Austin Health is committed to providing an inclusive culture where all employees can contribute to the best of their ability and strive to develop further. Find more at <http://www.austin.org.au>

Position Purpose

The accredited registrar position will be aligned to one of three specific units for a defined period. During each period this registrar will be primarily responsible for that unit. However, during leave and other busy periods, any registrar may be called upon to help with any other unit.

The priority is for the Austin Health Orthopaedic Unit to provide the highest level of service and work effectively as a team across two campuses (Austin and Repatriation Hospitals).

About Orthopaedics

The Orthopaedic Unit, as part of the Surgery, Anaesthesia & Procedural Medicine Division, is responsible for the provision of services within the specialty to patients across all campuses of Austin Health.

Orthopaedic surgery services are provided at both the Austin and Heidelberg Repatriation Hospital sites. The Unit is committed to the provision of high quality patient care and maintains an ongoing commitment to Undergraduate and Postgraduate teaching that includes Medical Students, Postgraduate Orthopaedic Nurses, Physiotherapists, Hospital Medical Officers, Registrars and many others.

Purpose and Accountabilities

Role Specific:

Clinical Care

- Thorough, courteous and timely assessment of patients in emergency
- Attending & assisting in theatre
- Attending orthopaedic and fracture outpatients
- Attending weekly surgical audits and other scheduled meetings
- Providing high standard clinical support to residents and interns
- Assist in organisation for meetings including XR sessions
- Maintain clinical documentation, including audit information

Teaching and Training

- Participate in both Undergraduate and Postgraduate teaching and training as the opportunities arise
- Attend clinical conference and XR Meetings

On Call/ Cover

- Be involved in overnight and weekend on-call based on an equitable roster

Mentoring

- Act as a mentor for junior staff and other registrars.

Other

- Assist in making a safe working environment by reporting any incidents of unsafe work practices, sites or equipment. Assist in the resolution of these issues.
- Abide by Austin Health corporate policies and practices as varied from time to time.
- Participate in Austin Health performance appraisal program as required.
- Undertake not to reveal to any person or entity any confidential information relating to patients and employees, policies, processes and dealings and not to make public statements relating to the affairs of Austin Health without prior authority of the Chief Executive Officer.
- Participate in the emergency incident response activities, as defined within the Emergency Response Manual, as and when required, at the direction of management.

All Employees:

- Comply with Austin Health policies & procedures, as amended from time to time, which can be located on the intranet (The Hub): <http://eppic/>
- Report incidents or near misses that have or could have impact on safety - participate in identification and prevention of risks
- Comply with the Code of Conduct

Selection Criteria

Essential Knowledge and skills:

- A commitment to Austin Health values.
- Registration as a Medical Practitioner with the Australian Health Practitioner Regulation Agency (AHPRA) - (note eligible applicants will be assisted through this process).
- Have appropriate training and experience applicable to the field of Orthopaedics.
- Demonstrated commitment to high quality patient care,
- Demonstrated teamwork and collaboration,
- Demonstrated ability to communicate at all levels.

Desirable but not essential:

- A sound understanding of information technology including clinical systems and applications relevant to the Management of rostering and risk management reporting or as required for the role and/or department.
- Have completed Basic Surgical Trainee years 1 & 2 (not essential).

General Information

Austin Health is a Child Safe Environment

Austin Health is committed to child safety. We want children to be safe, happy and empowered. We support and respect all children, as well as our staff and volunteers. Austin Health has zero tolerance of child abuse, and all allegations and safety concerns will be treated seriously in line with legal obligations and our policies and procedures.

Equal Opportunity Employer

Applications from Aboriginal and Torres Strait Islanders are encouraged to apply. For more information about working at Austin Health, please follow this link to Austin Health's Aboriginal Employment website: <http://www.austin.org.au/careers/Aboriginalemployment/>

Document Review Agreement

Manager Signature	
Employee Signature	
Date	